

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE TRAILMARK METROPOLITAN DISTRICT
HELD
January 16, 2024**

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as “Board”) was convened by Zoom conference meeting on Tuesday, January 16, 2024, at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District website and the public was able to attend the meeting via telephone conference call if they so desired.

ATTENDANCE: The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Rick Handley
Randy Ellis
Sandy Farish
Wayne Lupton

Also present were:
Mat Birkeness, Community Resource Services
Kathy Schwarz, Resident

CALL TO ORDER: Mr. Birkeness called the meeting to order at 6:28 p.m.

ADMINISTRATIVE ITEMS: Agenda. Director Lupton moved to approve the agenda. Upon a second by Director Handley, a vote was taken, and the motion was carried unanimously.

Minutes. The minutes of the November 14, 2023, Special Board meeting were presented to the Board. Upon a motion by Director Farish, and second by Director Lupton the Board voted unanimously to approve the minutes as submitted.

PUBLIC COMMENT None

AQUATICS ASSOCIATES Tami Schneck presented the results of the 2023 data during her visits and accompanying details. A total of 19 visits were made, with 16

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REPORT

Financial Items

planned. Due to the oxygen depletion in FR2 three additional visits were required. 2023 was characterized as a wet year due to above average precipitation. Pond A did not require work as the pond is full of cattails. FR2 aeration system is currently off for the winter. FR1 system is still operating through the winter season.

The 2024 Maintenance proposal was presented by Tami with a NTE of \$38,300 with additional fees associated for potential work if required. Additional work was outlined for FR2 oxygenation and FR1 aeration.

Upon a motion by Director Lupton and a second by Director Handley the proposal was voted upon and approved unanimously.

A. Ratify December Claims and Review and Approve Payment of Current Claims. The December Claims were approved as follows: Director Lupton motioned to approved the December Claims and a second by Director Farish a vote was taken and approved unanimously. The current payment of claims was discussed with the need of further details provided by CRS. Mr. Birkeness noted he will work with CRS to provide the details specifically regarding October payment.

B. Review Cash Position (enclosure). Mr. Birkeness presented, there were no questions. Upon motion by Director Farish, and second by Director Lupton the Board voted unanimously to accept the Cash Position.

C. Review Financial Statements (enclosure). Mr. Birkeness presented. Upon motion by Director Handley, and second by Director Ellis. The Board voted unanimously to approve the Financial Statements as presented.

BOARD MEMBER ITEMS

Director Lupton asked Mr. Birkeness to have CRS print and laminate the maintenance map and distribute to the board members at the next scheduled meeting.

MANAGEMENT ITEMS:

- A. Annual Administrative Resolution: Mr. Birkeness noted no changes from years past. Upon motion by Director Lupton, and second by Director Handley. The Board voted unanimously to approve the Resolution as presented.
- B. Budget Message: Mr. Birkeness noted the annual

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responsibility and no changes from years past besides updated values. Upon motion by Director Handley, and second by Director Ellis. The Board voted unanimously to approve the Message as presented.

PUBLIC COMMENT None

ADJOURNMENT: There being no further business to come before the Board, upon motion made by Director Handley, seconded by Director Ellis, and passed unanimously, the meeting was adjourned at 7:33 p.m.

Respectfully submitted.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a horizontal line.

Secretary for the Meeting

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