

# RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
THE TRAILMARK METROPOLITAN DISTRICT  
HELD  
May 16, 2023**

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as “Board”) was convened by Zoom conference meeting on Tuesday, May 16, 2023, at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call if they so desired.

**ATTENDANCE:** The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Rick Handley  
Ray Hallquist  
Jeffrey McBroom  
Randy Ellis  
Sandy Farish

Absent was Wayne Lupton and so was excused

Also present were:  
Mat Birkeness, Community Resource Services  
Sherman Steed, Resident  
Lance Hackell, Resident

**CALL TO ORDER:** Mr. Birkeness called the meeting to order at 6:32 p.m.

**ADMINISTRATIVE ITEMS:** Agenda. Director Handley moved to approve the agenda. Upon a second by Director Farish, a vote was taken, and the motion was carried unanimously.

Minutes. The minutes of the March 21, 2023, Regular Board meeting were presented to the Board. Upon a motion by Director McBroom and second by Director Handley the Board voted unanimously to approve said minutes as presented.

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## FINANCIAL ITEMS

- A. Ratify April 2023 Claims and Review and Approve Payment of Current Claims. Upon motion by Director McBroom and second by Director Handley the Board voted unanimously to Ratify April 2023 Claims and Review and Approve Payment of Current Claims.
- B. Review Cash Position (enclosure). Upon motion by Director Farish, and second by Director McBroom the Board voted unanimously.
- C. Review Financial Statements (enclosure). Upon motion by Director Farish, and second by Director McBroom. The Board voted unanimously to approve the Financial Statements.

## BOARD MEMBER ITEMS

- A. Oath of Office (enclosed) Mr. Birkeness presented explained the process of the Oath. Rick Handley, Jeff McBroom, and Randy Ellis recited their Oaths. Documents will be sent via doc-u-sign, according to §32-1-808(2)(a)(I), C.R.S. Upon motion duly made by Director Farish, upon second by Director Hallquist, vote was taken, and the motion carried unanimously.
- B. Appointment of Officer Randy Ellis Director Handley motioned that the Board appoint Randy Ellis to the Board. Upon second by Director McBroom the Board voted unanimously.

## MAINTENANCE ITEMS

- A. Aquatics Associates Report (enclosure). Director Handley asked if Ms. Schneck will be spraying the cattails in the spring at Fairview 2, and what that service date will be.
- B. TMMD Tract Cottonwood Pruning. Mr. Birkeness reported and discussed.
- C. Filing 1 and 5 Fence Repairs and Paint Update. Mr. Birkeness reported and is awaiting the final invoice, and notice of completion.

## MANAGEMENT ITEMS

- A. Walkway & Handrail Update, Mr. Birkeness reported and will investigate options. Director Handley will be reaching out to two residents that might be in the service area regarding handrail installations.

## PUBLIC COMMENT

Mr. Steed asked about the entryway bushes and pruning to be done. Director Handley reported that this is a City of Littleton space and not something for TMMD, but agreed this needs to be addressed.

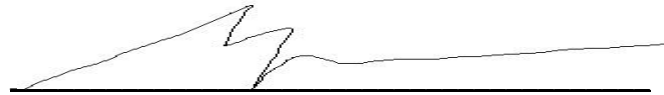
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## ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made by Director Handley, seconded by Director McBroom, and passed unanimously, the meeting was adjourned at 7:18 p.m.

Respectfully submitted.



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Secretary for the Meeting

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