

## RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
THE TRAILMARK METROPOLITAN DISTRICT  
HELD  
March 21, 2023**

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was convened by Zoom conference meeting on Tuesday, March 21, 2023, at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call if they so desired.

**ATTENDANCE:** The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Wayne Lupton  
Rick Handley  
Ray Hallquist  
Jeffrey McBroom

Absent was Sandy Farish and so was excused

Also present were:  
Mat Birkeness, Community Resource Services

**CALL TO ORDER:** Mr. Birkeness called the meeting to order at 6:30 p.m.

**ADMINISTRATIVE ITEMS:** Agenda. Director Lupton moved to approve the agenda. Upon a second by Director Hallquist, a vote was taken, and the motion carried unanimously.

Minutes. The minutes of the January 17, 2023, Regular Board meeting were presented to the Board. Upon a motion by Director Lupton and second by Director Hallquist the Board voted unanimously to approve said minutes as presented.

**PUBLIC COMMENT** There was none.

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### FINANCIAL ITEMS

- A. Ratify February 2023 Claims and Review and Approve Payment of Current Claims. Upon motion by Director Handley a second by Director Hallquist the Board voted unanimously to Ratify February 2023 Claims and Review and Approve Payment of Current Claims.
- B. Review Cash Position (enclosure). Mr. Birkeness reviewed the Cash Position and questions were raised.
- C. Review Financial Statements (enclosure). Mr. Birkeness presented the Financial Statements and upon motion by Director Lupton and second by Director Handley. The Board voted unanimously to approve the Financial Statements.
- D. 2022 Audit Exemption (enclosure). Mr. Birkeness presented 2022 Audit Exemption and upon motion by Director Handley and second by Director Hallquist. The Board voted unanimously to approve the 2022 Audit Exemption.

### BOARD MEMBER ITEMS

- A. Election Update.  
Mr. Birkeness reported that the May 2, 2023, Election has been cancelled, the Board thanked Director Hallquist for his time on the Board. The Directors will be looking into possible candidates to be appointed.

### MAINTENANCE ITEMS

- A. Aquatics Associates Report (enclosure). Mr. Birkeness reported on the Aquatics Associates Report and no questions were raised.
- B. TMMD Tract Cottonwood Pruning. Mr. Birkeness reported and discussed the process Columbine Tree was proposing and the price points. Ultimately the Board decided to use Climbers Choice due to cost and scope of work. Upon motion by Director Lupton and seconded by Director Handley the Board unanimously voted to approve Climbers Choice proposal.
- C. Filing 1 and 5 Fence Repairs and Paint Update. Mr. Birkeness discussed the fence repair quotes, and paint quotes that are to be acquired with a few edits needed. Upon motion by Director Lupton to accept Valle to perform the work with a not to exceed of \$9,000, and seconded by Director Hallquist

### MANAGEMENT ITEMS

There were none.

### PUBLIC COMMENT

15 minutes: There were none.

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ADJOURNMENT: There being no further business to come before the Board, upon motion duly made by Director McBroom, seconded by Director Handley, and passed unanimously, the meeting was adjourned at 7:08 p.m.

Respectfully submitted.

DocuSigned by:  
*Mat Birkeness*  
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Secretary for the Meeting

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