

## RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
THE TRAILMARK METROPOLITAN DISTRICT  
HELD  
January 17, 2023**

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was convened by Zoom conference meeting on Tuesday, January 17, 2023, at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call if they so desired.

**ATTENDANCE:** The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Wayne Lupton  
Rick Handley  
Sandy Farish  
Ray Hallquist  
Jeffrey McBroom

Also present were:  
Mat Birkeness, Community Resource Services

**CALL TO ORDER:** Mr. Birkeness called the meeting to order at 6:35 p.m.

**ADMINISTRATIVE ITEMS:** Agenda. Director Lupton would like to amend the agenda by moving V.A. & V.B. to after public comment. Director Lupton moved to approve this change. Upon a second by Director McBroom, a vote was taken, and the motion carried unanimously.

Minutes. The minutes of the November 15, 2022, Regular Board meeting were presented to the Board. Upon a motion by Director McBroom and a second by Director Lupton the Board voted unanimously to approve said minutes as presented.

**PUBLIC COMMENT** There was none.

**AQUATCS  
ASSOCIATES  
REPORT**

2022 Pond Maintenance Review and Planning for 2023, Aquatics Associates Report: Ms. Schneck reviewed this item with the Board. Due to a fish kill, there was 16 visits were made in 2022. 2 visits were for

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aeration and 8 for pond treatment. This began on 4/19/22 to end of September. FR1 has grass carp helping with the weed control. The fish kill occurred on 8/14-8/15/22 with a water column oxygen flip. She also noted the nitrogen levels are higher than the state standard and the phosphorus levels are also high.

### Consideration of Aquatics Associates Proposal for 2023 Pond

Maintenance: Ms. Schneck reviewed this item with the Board. Upon a motion by Director Lupton and a second by Director Handley the motion was voted upon and passed unanimously.

Fence work: Filings 1 &5 are due to be painted and repaired for 2023. Mr. Birkeness will work to obtain quotes before the March meeting. Director Handley has volunteered to walk the fence and hopefully an HOA member can accompany.

### FINANCIAL ITEMS:

Review and Approve /Ratify Payment of Claims. After review, upon a motion by Director Handley and a second by Director McBroom the Board voted unanimously to ratify the December 2022 Claims and approve the current claims.

Review Cash Position. Mr. Birkeness reviewed the cash position December 31, 2022, adjusted to January 12, 2023. After review, upon a motion by Director Lupton, and a second by Director Handley, the Board accepted the cash position as presented.

Financial Statements. Mr. Birkeness reviewed the financial statements dated December 31, 2022. After review, upon a motion by Director Lupton and a second by Director Handley the Board accepted the financial statements as presented.

### BOARD MEMBER ITEMS

2023 Annual Administrative Resolution: After review, upon a motion by Director Hallquist and a second by Director Handley, the Board moved to approve the 2023 admin resolution.

2023 Election Resolution: After review, upon a motion by Director McBroom and a second by Director Handley, the Board moved to approve the 2023 election resolution.

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MANAGEMENT  
ITEMS

There were none.

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made by Director Handley, seconded by Director Farish, and passed unanimously, the meeting was adjourned at 8:07 p.m.

Respectfully submitted,

DocuSigned by:

*Mat Birkeness*

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Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 17, 2023 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

DocuSigned by:

*Wayne Lupton*

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Wayne Lupton

DocuSigned by:

*Sandy Farish*

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Sandy Farish

DocuSigned by:

*Rick Handley*

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Rick Handley

DocuSigned by:

*Ray Hallquist*

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Ray Hallquist

DocuSigned by:

*Jeff McBroom*

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Jeff McBroom