## **RECORD OF PROCEEDINGS**

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD MARCH 15, 2022

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was convened by Zoom conference meeting on Tuesday, March 15, 2022, at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call if they so desired.

## ATTENDANCE: The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Wayne Lupton Rick Handley Sandy Farish Ray Hallquist

Absent was Director LaClair, whose absence was excused.

Also present were: Cathy Noon and Michelle Parker and Mat Birkeness, Community Resource Services Tami Schneck, Aquatic Associates

Members of the Community: Sherman Steed, Resident

CALL TO ORDER: Director Lupton called the meeting to order at 6:35 p.m.

ADMINISTRATIVE Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Farish, a second by Director Handley and unanimous vote, the agenda was approved as presented.

<u>Minutes</u>. The minutes of the January 18, 2022, Regular Board meeting were presented to the Board. Upon a motion by Director Farish and a second by Director Lupton, the Board voted unanimously to approve said minutes as presented.

FINANCIAL ITEMS:	<u>Review and Approve /Ratify Payment of Claims</u> . After review, upon a motion by Director Lupton and a second by Director Hallquist the Board voted unanimously to ratify the February 2022 Claims and approve the March claims.
	<u>Review Cash Position</u> . Ms. Noon reviewed the cash position February 28, 2022, adjusted to March 10, 2022. After review, upon a motion by Director Hallquist, and a second by Director Farish, the Board accepted the cash position as presented.
	<u>Financial Statements</u> . Ms. Noon reviewed the financial statements dated February 28, 2022. After review, upon a motion by Director LaClair and a second by Director Handley, the Board accepted the financial statements as presented.
BOARD MEMBER ITEMS	<u>Annual Newsletter:</u> Ms. Noon stated to the Board that she will draft up a letter and send to the Board for approval.
	<u>Retaining Wall and Sidewalk Update:</u> Ms. Noon updated the Board that she is still working with the City engineer to meet on site.
MAINTENANCE ITEMS	Aeration Systems Both systems are currently off for the winter 2021/22 and will be turned back on for the season by the end of March. Regarding the FR2 solar system, we are still waiting for the warranty replacement on one (of the two) 24-v compressors, which Keeton Industries has had on back order since Oct 2021; the compressor manufacturer is saying new units may not be shipped until July. In the meantime, this system will be running with one compressor and two diffusers.
	<b>Pond Maintenance</b> Our pond maintenance work will begin in April for the 2022 season. We have received the SSPRD vehicle access permit for 2022 from Kayla and will notify them whenever we are at TrailMark.
	Annual Fence Painting: Ms. Noon told the Board that the notice of award goes to Gartner painting.

MANAGEMENT<br/>ITEMSUpdate on May 2, 2022 Election: Ms. Noon let the Board know that the<br/>election has been cancelled.

ADJOURNMENT: There being no further business to come before the Board, upon motion duly made by Director Lupton, seconded by Director Hallquist, and passed unanimously, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 15, 2022 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Wayne Lupton

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Sandy Farish Catherine Callair

Catherine LaClair Rick Handley

Rick Handley

Ray Hallquist

Ray Hallquist