

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD NOVEMBER 11, 2021

A special meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was convened by Zoom conference meeting on Tuesday, November 11, 2021, at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call if they so desired.

ATTENDANCE:

The special meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present Via Zoom:

Wayne Lupton
Sandy Farish
Cathy LaClair
Ray Hallquist

Absent was Director Handley whose absent was excused.

Also present were:

Cathy Noon, Community Resource Services
Mat Birkeness, Community Resource Services
Sherman Steed, Resident
Sally Janssen, Trailmark HOA
Kathy Schwarz, Resident
Phil and Joy Kinney, Resident
William Kuennings, Resident
Jim Thinnes, Resident
Kent Earle, Resident
Ken Culaizzi, Resident
Dennis Kreeger, Resident

CALL TO ORDER:

Director Lupton called the meeting to order at 6:32 p.m.

ADMINISTRATIVE ITEMS:

Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Farish, a second by Director Hallquist and unanimous vote, the agenda was approved as presented.

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Minutes. The minutes of the September 21, 2021, Regular Board meeting were presented to the Board. Upon a motion by Director LaClair and a second by Director Hallquist, the Board voted unanimously to approve said minutes as presented.

FINANCIAL ITEMS: Review and Approve /Ratify Payment of Claims. After review, upon a motion by Director Lupton and a second by Director Hallquist the Board voted unanimously to ratify the October 2021 Claims and approve the September claims.

Review Cash Position. Ms. Noon reviewed the cash position October 31, 2021, adjusted to November 8, 2021. After review, upon a motion by Director Farish and a second by Director Hallquist, the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated October 31, 2021. After review, upon a motion by Director Farish and a second by Director Hallquist, the Board accepted the financial statements as presented.

Conduct Public Hearing to Adopt 2022 Budget, Appropriate Expenditures and Certify Mill Levy: Director LaClair moved that the Board open the public hearing at 6:45 p.m. Upon a second by Director Farish, a vote was taken, and the motion carried unanimously. Ms. Noon reviewed the 2022 budget with the Board. Following public comment by members of the community on the budget, expenditures and mill levy rate, , Director Farish moved that the Board close the public hearing at 7:29 p.m. Upon a second by Director LaClair, a vote was taken, and the motion carried unanimously.

Director Lupton moved that the Board approve the 2022 budget, subject to change with final assessed valuation being received from Jefferson County. Upon a second by Director Hallquist, a vote was taken, and the motion carried unanimously

Director LaClair moved that the Board approve to appropriate expenditures, subject to final cost figures. Upon a second by Director Hallquist, a vote was taken, and the motion carried unanimously.

Following robust discussion and consideration of the public comments received, Director Lupton moved that the Board approve to certify a

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temporary reduction of the District's mill levy to 2.25 mills. Upon a second by Director Hallquist, a vote was taken, and the motion carried unanimously.

Board Member Items Retaining Wall/Sidewalk Update: Director Hallquist updated the Board on his outreach to twelve contracting firms to obtain bids for work on the retaining wall and sidewalk off Independence. There is little interest due to the size of the project and overall construction challenges at the current time. There was discussion on whether to do an interim repair or a full reconstruction but with Director Handley absent, the Board would like to have further discussion at the January Board meeting. Meanwhile, Director Lupton will reach out to the firm that did the Boat Ramp as they also do concrete work.

MAINTENANCE ITEMS

Pond Maintenance- Visits

Two pond maintenance visits were made on 10/5 and 10/29/21. On 10/5/21, FR1 and FR2 were treated for algae mats along the portions of the shoreline, most of which was bottom algae growth rather than surface algae mats. The water was 62 degrees and clear with 4-5' visibility. Water levels were 3.5' low in FR1 and 1.5' low in FR2. Pond G was ~1' low with good water clarity and minimal aquatic growth. On 10/29/21, all ponds were in good condition aside from the low water levels and no treatments were needed. We do not anticipate any further treatments being needed for the remainder of the 2021 season.

The new boat ramp at FR1 installed by your contractor on 10/25/21 looks good. The ramp will allow for better boat access, especially at times when water levels are low.

Aeration Systems

The aeration systems were inspected for potential needs on 10/29 and 11/5/21. The FR2 solar system was not running, and our initial troubleshooting indicated a possible faulty charge controller, which was replaced (under warranty) last week on 11/5/21. The system now needs to fully charge the batteries to determine if this was the problem. Therefore, we will not know for sure until we inspect the equipment next. The FR1 aeration system needs a new time clock and one new compressor (originals expired). Our next visit will be scheduled as soon as we receive the new time clock for the FR1, possibly week of 11/15th. We have a new 110-v compressor ready to install.

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ADJOURNMENT: There being no further business to come before the Board, upon motion duly made by Director La Clair, seconded by Director Hallquist, and passed unanimously, the meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL November 11, 2021 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Wayne Lupton

Sandy Farish

Catherine LaClair

Rick Handley

Ray Hallquist