

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD July 21, 2020

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as “Board”) was convened by telephone conference call on Tuesday, July 21, 2020 at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call, if they so desired.

ATTENDANCE: The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Wayne Lupton
Rick Handley
Sandy Farish
Catherine LaClair
Ray Hallquist

Also present were:
Cathy Noon; Community Resource Services
Linda Fields; Resident
Malory Theis-Pomranka, Resident

CALL TO ORDER: Director Lupton called the meeting to order at 6:31 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS: Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director LaClair and a second by Director Hallquist, the Board voted unanimously, and the agenda presented was approved.

Minutes. The minutes of May 19, 2020 Regular Board meeting were presented to the Board. Upon a motion by Director Handley and a second by Director Farish the Board voted unanimously to approve said minutes as presented.

PUBLIC COMMENT: There was none.

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FINANCIAL ITEMS: Review and Approve/Ratify Payment of Claims. After review, upon a motion by Director Handley and a second by Director Hallquist, the Board voted unanimously to ratify the May Claims and approve the current July 17, 2020 claims of \$2,190.00 (checks) and \$17.09 (electronic) as presented for a total of \$2,207.09.

Review Cash Position. Ms. Noon reviewed the cash position June 30 2020. After review, upon a motion by Director LaClair and a second by Director Handley, the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated June 30, 2020. After review, upon a motion by Director LaClair and a second by Director Handley the Board accepted the financial statements as presented.

**BOARD MEMBER
ITEMS**

Budget: Director La Clair reminded the Board that the 2021 Budget schedule begins with the September meeting. Ms. Noon will prepare a draft budget as well as long range planning spreadsheets for the Board to discuss at that meeting.

**MAINTENANCE
AND OPERATIONAL
ITEMS**

Pond Maintenance Report by Aquatics Associates:

Pond Maintenance- Visits

Six site visits were completed during the 5/19 through 7/17/20 time frame. All ponds were visually inspected on 5/20, 5/22, 5/28, 6/10, 6/26, 7/3, and 7/14/20 with some level of treatments needed on all occasions. Fairview Res #1 (FR #1) was spot treated for surface algae mats on 5/20th. FR #1 has been treated on a weekly basis since late June for a problematic phytoplankton bloom with major treatments performed on 6/26 and 7/3/20. While some improvement in water clarity was evident on 7/14/20, a third phytoplankton treatment will likely be needed the week of 7/20-7/24/20 to curb the ongoing bloom and stabilize water quality conditions. Fairview Res #2 was treated for surface algae mats on five occasions (5/20, 5/28, 6/10, 6/26 and 7/14/20) and for the advanced algae, muskgrass (5/22, 7/3 and 7/14/20). Algae mats and muskgrass were also spot treated in Pond G on 6/10 and 7/14/20, respectively. The water level in Pond G was ~3 feet low on 7/14/20. Pond A has been totally consumed by cattails since ~5/20.

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Treatment needs will likely continue through July and August due to the hot weather pattern we are experiencing this summer with most days having temperatures over 85-90 degrees. Algae mats in FR #2 and Pond G and planktonic algae blooms in FR #1 will undoubtedly continue to be problematic until water temperatures cool off. Water temperatures have been in the 74-76 degree range since late June.

Regarding the FR #2 solar aeration system, the second compressor was replaced on 5/22/20. Troubleshooting diagnosed the time clock had also expired and will need to be replaced so that the system is functional again. A new time clock was received and will be installed (by Tami) in the next few weeks. For now, the batteries appeared to be adequate and holding a charge; the batteries would be one of the remaining components that will need replacing in the future (original system installed in 2008; ~12 years old).

Ms. Noon reviewed a draft pond update for the HOA newsletter. She will revise and email it to the Board for final approval and then submit to the HOA.

Mosquitos: Ms. Noon reviewed inquiries from residents about mosquito activity and reported that Vector Disease Control is the company that monitors and treats mosquito larvae in the ponds/reservoirs. An inquiry on the current status with Vector will be made by Ms. Noon.

Tree Cleanup at FR#2: The cleanup has been complete by South Suburban Parks and Recreation.

Port-O-Lets: Director Lupton reported that the port-o-lets have not had hand sanitizer in months despite the District helping to cover the cost of having such. Ms. Noon will follow-up with the HOA who works with SSPRD on the port-o-lets.

Fences: It was reported that the split rail fence on the Shea property has some rails down. Ms. Noon will contact the HOA management for repair.

Neighborhood Cleanup Day: A few residents have reported trash around the ponds and a TrailMark Clean-Up day was discussed. Given the HOA has a social committee and access to residents via social media, it was determined to reach out to the HOA to see if a joint day could be arranged. Ms. Noon will work with Ms. Kelly from the HOA.

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MANAGEMENT ITEMS

Website Update: The Board would like Fencing and Pond pages to be added to the website to help provide more in-depth information on these subjects as they get the most inquiries. Ms. Noon will work with the webmaster on content and creation.

Bank Signature Updates and Electronic Checks: The Board is working to update banking at Wells Fargo with Directors' Handley and Hallquist information. Following discussion on current banking needs and costs and a proposal by IN Bank for the District's checking business, Director Hallquist motioned to move the TMMD checking account to IN Bank. With a second by Director Handley and unanimous vote, the motion was approved.

SDA Virtual Conference Attendance: Ms. Noon reminded the Board that the annual Special District Association conference would be held online this year and registration would soon begin.

PUBLIC COMMENT

Linda Fields asked about bearproof trashcans to be placed in the parks as bear activity has been very prevalent this summer. Ms. Noon will follow-up with the HOA and SSPRD who started discussions on this subject.

Malory Theis-Pomranka inquired about Fairview Reservoir #2. The Board provided an update per Ms. Schneck's report.

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made by Director LaClair, seconded by Director Handley, and passed unanimously, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 21, 2020 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Wayne Lupton

Sandy Farish

Catherine LaClair

Rick Handley

Ray Hallquist

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