

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD January 21, 2020

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, January 21, 2020 at 6:30 p.m., at Trailmark Learning Center, 9743 S Carr Way, Littleton Co.

ATTENDANCE: The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Curtis Fankhouser
Wayne Lupton
Sandy Farish
Rick Handley

Absent was Director LaClair who's absent was excused.

Also present were:
Cathy Noon Community Resource Services,
Members of the Community

CALL TO ORDER: Director Fankhouser called the meeting to order at 6:30 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS: Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Farish and a second by Director Lupton, the Board voted unanimously, and the agenda presented was approved.

Minutes. The minutes of November 14, 2019 special Board meeting were presented to the Board. Upon a motion by Director Lupton and a second by Director Handley the Board voted unanimously to amend said minutes as presented.

PUBLIC COMMENT: There was none.

FINANCIAL ITEMS: Review and Approve/Ratify Payment of Claims. After review, upon a motion by Director Handley and a second by Director Farish, the Board voted unanimously to ratify the December 18, 2019 claims totaling

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\$2,666.92 and approve the current January 15, 2020 claims of \$35,932.95 (checks) and \$165.18 (electronic) as presented for a total of \$36098.13.

Review Cash Position. Ms. Noon reviewed the cash position January 19, 2020, After review, upon a motion by Director Farish and a second by Director Fankhouser the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated December 31, 2019. After review, upon a motion by Director Farish and a second by Director Fankhouser the Board accepted the financial statements as presented. Discussion was held and direction given to move the 2020 Budgeted transfer of \$25,000 and an additional \$100,000 from the General Fund to the Capital Replacement Reserve immediately rather than the end of the year. This will replenish the reserves following the fence replacement project.

MAINTENANCE AND OPERATIONAL ITEMS

2019 Pond Maintenance Review and Planning for 2020, Aquatics Associates Report: Attached and made a part of these minutes is the 2019 Maintenance Work Performed/2020 Maintenance Bid by Aquatics Associates. The Board reviewed the report and discussed the proposed work for 2020 and also specifically noted their appreciation for the work done by Aquatics Associates.

Consideration of Aquatics Associates Proposal for 2020 Pond Maintenance: Director Handley moved that the Board approve the 2020 proposal for Aquatics Associates. Upon a second by Director Lupton, a vote was taken, and the motion carried unanimously.

Update on Outlet Cleaning for Fairview Res. # 1 and Pond G: Director Lupton informed the Board that water is flowing out of both Pond G and Fairview Reservoir #1 outlets. Ms. Noon reported that Angell Excavating would be onsite within a week to perform the outlet cleaning. Weather prohibited the work until now.

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MANAGEMENT ITEMS

2020 Annual Administrative Resolution: Ms. Noon reviewed the 2020 Annual Administrative Resolution with the Board. Note was taken on changes to the election and meeting notice sections due to legislation passed by the Colorado State Assembly in 2019. Director Lupton moved that the Board approve the 2020 Annual Administrative Resolution. Upon a second by Director Farish, a vote was taken, and the motion carried unanimously.

Resolution 2020-1-1 A Resolution Calling for the 2020 Election: Director Farish moved that the Board approve the Resolution Calling for the 2020 Election. Upon a second by Director Handley, a vote was taken, and the motion carried unanimously.

BOARD ITEMS

MEMBER

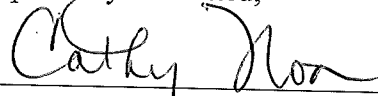
Annual Newsletter to Homeowners: The Board discussed content and timing of mailing for the annual newsletter. Director Fankhouser will draft the newsletter for the Board to review and once content is approved, CRS staff will send to all TrailMark households.

March Meeting: Upon discussion of the March meeting and a motion duly made by Director Lupton, seconded by Director Farish and, upon vote, unanimously carried, the March meeting will be cancelled.

ADJOURNMENT:

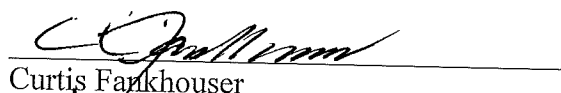
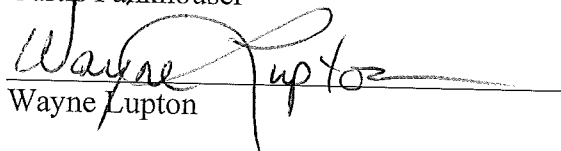
There being no further business to come before the Board, upon motion duly made by Director Lupton, seconded by Director Farish, and passed unanimously, the meeting was adjourned at 7:43 p.m.

Respectfully submitted,



Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 21, 2020 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Curtis Fankhouser
Wayne Lupton

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Sandy Farish

Catherine LaClair

Rick Handley

Rick Handley