

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD NOVEMBER 12, 2020

A special meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as “Board”) was convened by telephone conference call on Tuesday, November 12, 2020 at 6:30 p.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call, if they so desired.

ATTENDANCE: The special meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Wayne Lupton
Rick Handley
Sandy Farish
Catherine LaClair
Ray Hallquist

Also present were:
Cathy Noon, Angie Kelly and Mat Birkeness; Community Resource Services
Members of the Community

CALL TO ORDER: Director Lupton called the meeting to order at 6:36 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS: Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Hallquist and a second by Director Farish, the Board voted unanimously, and the agenda was approved as presented.

Minutes. The minutes of the September 15, 2020 Regular Board meeting were presented to the Board. Upon a motion by Director Hallquist and a second by Director Handley the Board voted unanimously to approve said minutes as presented.

PUBLIC COMMENT: There was none.

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FINANCIAL ITEMS: Review and Approve/Ratify Payment of Claims. After review, upon a motion by Director Hallquist and a second by Director Handley, the Board voted unanimously to ratify the October 2020 Claims and a motion by Director Hallquist and a second by Director Farish to approve the current November 12, 2020 claims of \$6,148.85.

Review Cash Position. Ms. Noon reviewed the cash position October 31, 2020. After review, upon a motion by Director LaClair and a second by Director Handley, the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated October 31, 2020. After review, upon a motion by Director LaClair and a second by Director Handley the Board accepted the financial statements as presented.

Public Hearing to Adopt 2021 Budget, Appropriate Expenditures and Certify Mill Levy: Director Lupton opened the public hearing at 7:00 p.m. Ms. Noon reviewed the 2021 Draft Budget with the Board and members of the Community. Bob Chavez asked the Board about splitting the cost of the LED Christmas Lights, Director LcClair added her input on the budget to the public. With no further comments from the public, Director Hallquist moved that the Board adopt the 2021 Budget subject to the final assessed valuation by Jefferson County and approve expenditures. Upon a second by Director Handley, a vote was taken, and the motion carried unanimously. The Board then discussed the mill levy needed for the District's operation and long-range financial health. Following a motion by Director Hallquist, second by Director La Clair and unanimous vote, approved the certification of the mill levy at 2.5 mills for 2021 collection.

**BOARD MEMBER
ITEMS**

Director Lupton informed the Board that South Suburban Park and Recreation District is leveling and replanting the soccer fields at HogBack Park.

**MAINTENANCE
AND OPERATIONAL
ITEMS**

Pond Maintenance Report by Aquatics Associates: Tami Schneck, Aquatics Associates provided the following written report:

Pond Maintenance – Visits

Four pond maintenance visits were performed during the 9/15-11//5/20 period. Ponds were inspected for aquatic growth and treatment needs on 9/22, 10/14, 10/16, 10/22/20. Algacide treatments were completed on

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Fairview Res #2 on 9/24 and 10/14/20. For the October treatment, the algaecide applied is also toxic to fish at higher dosage rates, which was purposely used for eliminating the unwanted sunfish population that has been present in FR #2 since 2019. Algae blooms have now subsided in FR #2 and Pond G with the cooling water temperatures. The Fairview Res #1 shoreline was treated for blue-green algae (Cyanobacteria) mats on 10/22/20, which was the last treatment for the 2020 season. These algae mats covered a large portion of the lake bottom and can be problematic as they can cause fish kills, particularly under the ice. Consequently, a decision was made to control this unwanted growth to reduce water quality problems before the winter. Water levels in all ponds have been especially low this season, resulting in warm water temperatures which has exacerbated algae growth.

Aeration Systems

FR2 Solar Aeration- Field troubleshooting with the manufacturer (Keeton Industries) was required on 5/22 and again on 10/16/20 to diagnose faulty components causing the system not to run. The time clock was replaced on 10/16/20, however the system still would not run with further diagnosis indicating a faulty converter. Both compressors were again removed and tested in the shop on 10/16/20. One of the compressors (this unit was replaced in Nov 2018) was burned up due to the faulty converter, which also ruined the original time clock. A new converter and the two new 24v compressors were installed on 10/22/20. All components are now working fine. The time clock was programed so the system runs from 2pm to 10am. Air was adjusted to the four diffusers in FR #2.

FR1 Aeration- Our inspection/maintenance visit was performed on 10/16/20 concurrent with the FR2 solar repairs. Two (of the four) compressors were not running and were removed for diagnosis in our shop. Both were expired; these were two of the original compressors that were rebuilt in 2016. The two expired compressors were replaced on 10/22/20 with two refurbished units, which we will run until they expire. All four compressors and all diffusers are now running fine. This system now includes one compressor (new Aug 2018), one rebuilt compressor (original rebuilt Apr 2016) and two refurbished compressors installed on 10/22/20. You should budget for new compressors which will be needed at some point in the future when the existing units expire (current cost is \$650ea for 1/2hp 110v, plus fittings and labor to install).

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ADJOURNMENT: There being no further business to come before the Board, upon motion duly made by Director Farish, seconded by Director Hallquist, and passed unanimously, the meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 12, 2020 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Wayne Lupton

Sandy Farish

Catherine LaClair

Rick Handley

Ray Hallquist