

TRAILMARK METROPOLITAN DISTRICT 2023 BUDGET MESSAGE

Introduction

The budget reflects the projected spending plan for the 2023 fiscal year based on available revenues. This budget provides for the annual debt service on the District's general obligation debt as well as the general operation of the District and capital project revenue and expenditures.

The District was formed in 1994 for the purpose of providing design, financing, acquisition, and construction of certain infrastructure improvements including water, streets, sanitary sewer, and traffic and safety controls. When appropriate, these improvements have been dedicated to Jefferson County, South Suburban Park and Recreation District, City of Littleton or other entities as appropriate for the use and benefit of the District taxpayers and service users.

Budgetary Basis of Accounting

The District uses funds to budget and report on the financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions. The various funds determine the total District budget. All of the District's funds are considered Governmental Funds and are reported using the current financial resources and the modified accrual basis of accounting. Revenues are recognized when they are measurable and available. Revenues are considered available when they are collectible within the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures, other than the interest on long term obligations, are recorded when the liability is incurred or the long-term obligation paid.

FUND SUMMARIES

General Fund. The General Fund is used to account for resources traditionally associated with government such as property taxes, specific ownership tax and expenditures which include district administration, legal services, and other expenses related to statutory operations of a local government. The primary source of revenue comes from property taxes, specific ownership taxes, and interest income.

The District certified a net 2.250 mills in its General Fund. This will generate \$82,867 in property taxes. The District's 2022 assessed value is \$36,829,827.

Debt Service Fund. The District retired its debt in 2018.

Capital Asset Replacement Reserve. The District established this Fund in 2019 to provide for the maintenance and replacement of public improvements.

Emergency Reserve. As required under Article X, Section 20 of the Colorado Constitution, the District has provided for an Emergency Reserve in the amount of 3% of the total fiscal year expenditures in the General Fund.

Leases: The District has no leases.

BUDGET RESOLUTION

(2023)

CERTIFIED COPY OF RESOLUTION

STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON COUNTY)

At the regular meeting of the Board of Directors of Trailmark Metropolitan District, County of Jefferson, Colorado, held at 6:30 PM on November 15, 2022, was convened by telephone conference call. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call, if they so desired.

The following directors were present:

- Wayne Lupton, President
- Rick Handley, Vice President
- Sandy Farish, Secretary
- Ray Hallquist, Assistant Secretary
- Jeffrey McBroom, Treasurer

Also present were;

Mat Birkeness; Community Resource Services

The District Manager reported that, prior to the meeting, each of the directors of the date, time and place of this meeting and the purpose for which it was called. The District Manager further reported that this is a special meeting of the Board of Directors of the District and that a notice of the meeting was posted in accordance with statute, and to the best of their knowledge, remains posted to the date of this meeting.

Thereupon, Director Lupton introduced and moved the adoption of the following Resolution:

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, ADOPTING A BUDGET, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR TO HELP DEFRAY THE COSTS OF THE GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE TRAILMARK METROPLITAN DISTRICT, JEFFERSON COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023.

WHEREAS, the Board of Directors (the “Board”) of Trailmark Metropolitan District, (the “District”) has authorized its consultants, treasurer and legal counsel to prepare and submit a proposed budget to said governing body no later than October 15, 2023; and

WHEREAS, the proposed 2023 budget has been submitted to the Board for its consideration; and

WHEREAS, upon due and proper notice, posted in accordance with Colorado law and published on November 4, 2023 in the Littleton Independent said proposed budget was open for inspection by the public at a designated place, a public hearing was held at 6:30 PM on November 15, 2023, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available to the Board regarding the effects of Article X, Section 20 of the Colorado Constitution; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT , JEFFERSON COUNTY, COLORADO, AS FOLLOWS:

Section 1. Summary of 2023 Revenues and 2023 Expenditures. That the estimated revenues and expenditures for each fund for fiscal year 2023, as more specifically set forth in the budget attached hereto, are accepted and approved.

Section 2. Adoption of Budget. That the budget as submitted, or as amended, and attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2023.

Section 3. 2023 Levy of General Property Taxes. That the foregoing budget indicates that the amount of money from property tax revenue necessary to balance the budget for the General Fund for operating expenses is \$82,867, and that the 2022 valuation for assessment, as certified by the Jefferson County Assessor, is \$36,829,827. That for the purposes of meeting all general operating expenses of the District during the 2023 budget year, there is hereby levied a tax of 2.250 mills upon each dollar of the total valuation of assessment of all taxable property within the District during the year 2023.

Section 4. Certification to Board of County Commissioners. That the attorney, accountant or manager for the District is hereby authorized and directed to certify to the Jefferson County Board of County Commissioners, no later than December 15, 2023, the mill levies for the District hereinabove determined and set. That said certification shall be substantially in the same form as attached hereto and incorporated herein by this reference.

Section 5. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

Section 6. Budget Certification. That the budget shall be certified by the Secretary/Treasurer of the District, and made a part of the public records of the District.

The foregoing Resolution was seconded by Director Handley.

RESOLUTION APPROVED AND ADOPTED ON NOVEMBER 15, 2022.

TRAILMARK METROPOLITAN DISTRICT

By: Wayne Jeyton
President

ATTEST:

Nancy Farish
Secretary/Treasurer

STATE OF COLORADO
COUNTY OF JEFFERSON
TRAILMARK METROPOLITAN DISTRICT

I, Sandy Farish, hereby certify that I am a director and the duly elected and qualified Secretary/Treasurer of Trailmark Metropolitan District (the "District"), and that the foregoing constitutes a true and correct copy of the record of proceedings of the Board of Directors of said District adopted at a meeting of the Board of Directors of the District held at 6:30 PM on November 11, 2022, at 7995 East Prentice Avenue, Suite 103E, Greenwood Village, Colorado as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2023; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

Subscribed and sworn to this 15th day of November, 2022.


Secretary/Treasurer

EXHIBIT A
2023 BUDGET DOCUMENT & BUDGET MESSAGE FOR
TRAILMARK METROPOLITAN DISTRICT

2023 BUDGET

SUMMARY OF SIGNIFICANT ASSUMPTIONS

**TRAILMARK METROPOLITAN DISTRICT
GENERAL FUND
2023 ADOPTED BUDGET
WITH 2021 ACTUAL AND 2022 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,**

	2021 Actual	2022 Estimated	2023 Adopted
REVENUES			
Property taxes	\$ 84,593	\$ 84,855	\$ 82,867
Specific ownership taxes	6,472	5,000	4,143
HOA cost sharing revenue	31,563	25,771	30,000
Interest	367	11,000	6,000
Miscellaneous	1,000	-	-
Total revenues	123,995	126,626	123,010
EXPENDITURES			
<u>General</u>			
District management and accounting	26,208	27,000	27,000
District management - special services	-	500	500
Audit	1,000	1,000	1,000
Directors' fees	2,700	4,000	4,000
Election	-	2,650	8,000
Insurance and SDA dues	5,112	4,152	4,500
Legal	1,270	2,000	5,000
Legal publications	31	200	250
Miscellaneous	118	7,500	2,000
Payroll taxes	207	440	440
County treasurer fees	1,269	1,414	1,243
Utilities	394	500	500
Ground maintenance - general	32,674	-	2,500
Fence painting and repair - annual filing	51,464	59,703	60,000
Stormwater system			
- General maintenance	2,595	45,000	45,000
- Maintenance - Centennial Water	9,524	10,000	5,000
- Water quality monitoring	-	1,500	1,500
HOA expenditures			
- Ground maintenance - HOA	11,395	1,000	-
- Fence painting and repair - incidentals/HOA	-	25,771	15,000
Contingency	-	3,500	5,600
<u>Capital</u>			
Retaining wall/staircase	-	8,000	-
Walkway handrail project	-	-	5,000
Total expenditures	145,961	205,830	194,033
NET CHANGE IN FUND BALANCE	(21,966)	(79,204)	(71,023)
BEGINNING FUND BALANCE	1,045,376	1,023,410	944,206
ENDING FUND BALANCE	\$ 1,023,410	\$ 944,206	\$ 873,183

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of JEFFERSON COUNTY, Colorado.

On behalf of the TRAILMARK METROPOLITAN DISTRICT (taxing entity)^A

the BOARD OF DIRECTORS (governing body)^B

of the TRAILMARK METROPOLITAN DISTRICT (local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 36,829,827 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) USE VALUE FROM FINAL CERTIFICATIN OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/11/2022 for budget/fiscal year 2023 (not later than Dec. 15) (dd/mm/yyyy) (yyyy)

Table with 3 columns: PURPOSE (see end notes for definitions and examples), LEVY², and REVENUE². Rows include General Operating Expenses, Temporary General Property Tax Credit/Temporary Mill Levy Rate Reduction, General Obligation Bonds and Interest, Contractual Obligations, Capital Expenditures, Refunds/Abatements, and Other. Total: 2.250 mills, \$ 82,867.

Contact person: (print) Sue Blair, CRS of Colorado, LLC Daytime phone: 303-381-4977 Signed: [Signature] Title: District Manager

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution. ² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).