

TrailMark Homeowners Association
Annual Meeting Minutes
November 17, 2016

Roll Call / Establish a Quorum / Call to Order

The Annual Homeowners meeting was held on Thursday, November 17, 2016 at Fire Station 19 located on the property at 8490 W Trailmark Pkwy, Littleton Colorado. The meeting was called to order at 7:15pm after the Metro adjournment. A quorum was established with 88 homeowners present in person or by proxy. Present Board members were Sandy Farish, Sally Janssen, Frank Melara, Kim Longbrake and Juli Devin. Also present was Kevin Smith, Association Manager, and Kim Bacon Director of Community Management from Colorado Management & Associates, Inc.

Proof of Notice of Meeting

Proof of notice is on file in the management office. Notices were mailed to homeowners on November 7th, 2016.

Minutes Approval

A motion was duly made, seconded and unanimously carried to approve the November 12, 2015 Annual Meeting Minutes.

Budget

Kim Bacon reviewed the approved 2017 budget. There was an opportunity for homeowner questions. In order for the budget to **not** be ratified there would need to be a majority of homeowners rejecting the budget. There were not a majority of homeowners in attendance to reject, thus the budget was ratified.

Election of Board Members

There were three (3) positions up for election. Sally Janssen, Frank Melara, and Kim Longbrake terms were up. Michael Penny, Patrick McClammer, and Sally Janssen self-nominated. Michael Penny and Sally Janssen gave an introduction of themselves. Patrick McClammer was not in attendance. Frank Melara and Kim Longbrake were not interested in running for another term.

Michael Penny, Sally Janssen, and Patrick McClammer were elected via acclamation. They will serve a 2 year term.

Open Forum

Open Forum was held to allow owners an opportunity to voice their opinions, compliments, concerns or issues as they relate to the Association. The following items were topic of discussion:

- Cost of mailings
- Budget for correspondence and social activity.

Adjournment

There being no further business to discuss the meeting was adjourned at 7:34 PM.